

**The German Historical Institute (GHI) Warsaw, a research institute of the public-law Max Weber Foundation, is seeking to employ a research assistant on 1 October 2026 (part-time 0,75, for a duration of 30 months)**

The research assistant will work in the EU-funded project HABILITER (High-level Advancement for Building and Implementing Long-term Infrastructure Training and Expertise Resources). The general objective of the project is systemic enhancement of skills, expertise, mobility and career opportunities of Research Infrastructure technical staff in Social Sciences and Humanities to foster high-quality, reliable infrastructure operations.

Within a network of nine European partner organizations, the Max Weber Foundation is primarily responsible for work package 6: Data Management Skills Curriculum.

The **research assistant** is expected to:

- prepare training materials for technical staff in data management
- deliver training sessions locally, virtually and abroad
- provide reporting documents for the EU commission
- act as lead for work package 6: coordinate and communicate in written and spoken English with internal and external partners
- cooperate with partners in regard to testing and implementing the training materials.

**Applicants must meet the following qualifications:**

- M.A. or equivalent in humanities, social sciences or computer sciences, preferable with a focus on information/library science or digital humanities
- Excellent language skills in written and spoken Polish and English.
- Excellent knowledge in data management, including metadata schemas, data modelling
- Basic programming skills (Python, Java)
- Basic knowledge of relevant European Research Infrastructures, e.g. OPERAS, DARIAH
- Basic skills in training and teaching, ideally on an international level

**Additional qualifications:**

- Knowledge in data harvesting, repositories, vocabularies, common interfaces and protocols (OAI-PMH, etc.); common W3C-standards like RDF, OWL, SPARQL, SKOS or DCAT.
- Basic written and spoken language skills in German is preferable. For those who do not speak German sufficiently, the GHI can provide intensive language training.
- Good time management and organizational skills
- Social competence and the ability to work in a team
- Work experience in a European scholarly environment is a plus

The position is part-time (75%), for 30 months. We offer a contract under Polish labor law and a salary based on the standard of the German Embassy in Warsaw (10.378 PLN PLN pre-tax/month).

The Max Weber Foundation is a family-friendly employer that places particular value on making work and family life compatible. As a German public institution, it implements equality policy guidelines by seeking to redress existing imbalances in recruitment practices. We value diversity and therefore welcome all applications, regardless of nationality, ethnic and social background, gender, religious/philosophical convictions, age, disability, sexual orientation, or identity.

More information about the current research and publication program of the GHI can be found on the Institute's website: [www.dhi.waw.pl](http://www.dhi.waw.pl)

Please submit applications **as a single PDF file** (maximum 10 Mb), containing

- Cover letter
- CV
- Degree certificates
- Certificates attesting to competences
- Consent to the processing of personal data

to the address [sekretariat@dhi.waw.pl](mailto:sekretariat@dhi.waw.pl) by **5 June 2026**. The selection interviews are expected to take place in late June 2026. Questions about the application can also be sent to the same email address.

Personal data provided in response to this offer will be collected, processed and stored in agreement with the EU General Data Protection Regulation and the Privacy Policy of the Max Weber Foundation.

<https://www.maxweberstiftung.de/en/footermenu/data-protection.html>